

# REQUEST-CHECKLIST FOR AN IMPORT CERTIFICATE

## CUSTOMER DATA

\* mandatory fields

Email: \* \_\_\_\_\_

Confirm Email: \* \_\_\_\_\_

Customer Code (if available): \_\_\_\_\_

Country of Origin: \_\_\_\_\_

Import Country: \* \_\_\_\_\_ (Country in which the vehicle will be registered.)

## Customer Address

Company: \_\_\_\_\_

First Name: \* \_\_\_\_\_

Last Name: \* \_\_\_\_\_

Street & No.: \* \_\_\_\_\_

ZIP Code: \* \_\_\_\_\_

City: \* \_\_\_\_\_

Country: \* \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

## Billing Address (different then Customer Address)

Company: \_\_\_\_\_

First Name: \* \_\_\_\_\_

Last Name: \* \_\_\_\_\_

Street & No.: \* \_\_\_\_\_

ZIP Code: \* \_\_\_\_\_

City: \* \_\_\_\_\_

Country: \* \_\_\_\_\_

## Mailing Address (different then Customer Address)

Company: \_\_\_\_\_

First Name: \* \_\_\_\_\_

Last Name: \* \_\_\_\_\_

Street & No.: \* \_\_\_\_\_

ZIP Code: \* \_\_\_\_\_

City: \* \_\_\_\_\_

Country: \* \_\_\_\_\_

Additional Address Information: \_\_\_\_\_

\_\_\_\_\_

**REQUEST-CHECKLIST FOR AN IMPORT CERTIFICATE  
VEHICLE DATA**

\* mandatory fields

VIN (Vehicle-Identification-No.) (17): \* \_\_\_\_\_

Manufacturer / Make: \* \_\_\_\_\_

Type / Model: \* \_\_\_\_\_

Construction Year: \* \_\_\_\_\_

First Registration: \_\_\_\_\_ (Day / Month / Year)

Drive: \* (Gasoline, Diesel, Hybr. Gasoline/Electric, Hybr. Diesel/Electric)  
– *pls. mark*

Capacity: \* \_\_\_\_\_ (ccm / cid / liter) - *pls. mark unit*

Gearbox: \* (automatic / manual) - *pls. mark*

No. of driven axles: \* (Two Wheel / AWD) No. Seats: \_\_\_\_\_

Exhaust System (only necessary if the import country is Estonia):

No. Catalysts: \_\_\_\_\_ No. Pre-Silencer: \_\_\_\_\_

No. Middle Silencer: \_\_\_\_\_ No. End-Silencer: \_\_\_\_\_

In case of door label is available (see label on driver's side door or B-pillar):

Axle Load Front: \* \_\_\_\_\_ (kg / lbs) Axle Load Rear: \* \_\_\_\_\_ (kg / lbs)

Total Weight: \* \_\_\_\_\_ (kg / lbs) Wheelbase: \_\_\_\_\_ (mm / inch)

Headlights Marking: \_\_\_\_\_  
(see headlights front lens, i.e.: SAE DOT AHR I5PP2 HB5)

Your Order (Please select the certificates you wish to order.) - *pls. mark*

1A Gasoline Certificate

1B Diesel Certificate

2 Headlights Report

3 Electromagnetic Compatibility Report

4 Brake Report

5 Headlight Range Control (if available, the automatic Headlight Range Control does **not** have to be retrofitted)

Information for receiving the certificates via Express Mail: DHL / UPS / FedEx / other - *pls. mark*

Express Mail Account Number (if available): \_\_\_\_\_

## REQUEST-CHECKLIST FOR AN IMPORT CERTIFICATE PHOTOS AND ATTACHMENTS

\* mandatory fields

Please state if the vehicle is new or used. Please attach the last title to this inquiry if you have it.

Vehicle Kind: (new / used) *pls. mark*

If you want to order more vehicles of exactly the same kind (Manufacturer, Model, Type and Specifications) please browse and attach a PDF list with the vehicles - *pls. mark and take the photos with your camera.*

Photo Vehicle Overview Front Left

Photo Vehicle Overview Rear Right

Photo Engine Label

Photo Tyre Label Driver's Door / B-Column

Photo Weight Label Driver's Door / B-Column

Photo Front Tires

Photo Rear Tires

Photo Exhaust System/ with Catalyst

Additional Information: \_\_\_\_\_

\_\_\_\_\_

